

## RE: Astein's First Committee Meeting

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**Subject:** Astein's First Committee Meeting

Dear Dr. Johnson and Dr. Berry,

We are pleased to inform you that Astein Osei will soon be ready to present his first three chapters for doctoral candidacy. We would like to know if you can commit to a committee meeting on either **March 5<sup>th</sup> or March 12<sup>th</sup> at noon for this meeting**. Can you please let us know if one or both work for you? Once we hear back we will confirm a date and time with you.

Astein will submit his first three chapters to you two weeks before the committee date.

Thanks so much for your consideration.

Sincerely,

Melissa Krull, Ph.D.  
Professor  
MNSU@ Edina

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